UK EITI 2024-2025 Workplan

<table>
<thead>
<tr>
<th>No.</th>
<th>Activity</th>
<th>Initial Deadline</th>
<th>Expected Output</th>
<th>Expected Outcome</th>
<th>Detailed progress and outcome update (to replace content used for Annual Progress Report purposes)</th>
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<tbody>
<tr>
<td>1.01</td>
<td>MSG to ensure that the UK is in a strong position for readiness for the validation against the 2023 EITI Standard starting on 1st January 2025</td>
<td>Dec-24</td>
<td>UK EITI MSG to complete work addressing the outstanding corrective action from the 2021 validation and consider the new requirements of the 2023 EITI Standard. The work and agreed positions on the corrective action 2.4, 6.1, 8.1, 9.2, 9.3 satisfy the requirements of the validation. MSGs are able to agree the plan of action to implement this new requirement or provide a robust reason why it is not possible that will satisfy the International Secretariat and the validation. UK EITI Contract and Licence Transparency subgroup are actively working on corrective action 2.4 and will have a further meeting planned for February 2024. A further meeting is planned for 17 April 2024. The UK EITI Compliance subgroup met twice in October and November 2023. The meeting in January 2024 discussed the new requirements, recommendations and how the MSGs can take forward the work. At the meeting on 21st February 2024, the subgroup voted at and discussed the new ETI(Standard) check-list created by BDO. The check-list contains all 165 provisions divided into 52 requirements, 10 expectations and 54 encouragements. A number of updates and modifications were identified and made to the check-list. UK Secretariat met with BDO on 4th April to allocate ownership and set deadlines for each active provision. At a meeting on 17th April the subgroup met with the EITI Secretariat to discuss requirement 4.10 around project data. At their meeting on 12th June 2024 they looked in detail at requirements 1.5, 2.5, 3.1 and 6.3. Further meetings are planned for July, August, September, October, November and December 2024.</td>
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<tr>
<td>1.02</td>
<td>MSG to consider implications and expectations of implementation of the 2023 EITI Standard and impact on future workstreams.</td>
<td>Dec-24</td>
<td>UK EITI Compliance subgroup to look at the changes to the EITI Standard, including any refinements to existing requirements or implications of any new requirements. MSGs are able to agree to plan of action to implement the new EITI Standard that will satisfy the UK MSG, International Secretariat and any future validation. UK EITI Compliance subgroup have met in October and November 2023 and again in January and February 2024 to discuss the new requirements and provide recommendations on how the MSGs can take forward the work. The Reconciliation subgroup have discussed the new provisions for reporting to ensure they are included in the 2023 process. A meeting of the Compliance subgroup and colleagues from EITI International took place on 20th April to look specifically at Requirement 4.10 on Project Data (see below). A further meeting of the UK EITI Compliance subgroup took place on 12th June 2024 where they looked in detail at requirements 1.5, 2.5, 6.1 and 6.3. Further meetings are planned for July, August, September, October, November and December 2024.</td>
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**Requirement 1.05** The MSG is required to undertake an annual progress review of the WP, which should inform the subsequent WP. The progress review must include: i. Progress and changes in achieving WP objectives, changes in those objectives, and how implementation will be adapted to better achieve those objectives. ii. An overview of activities and outcomes achieved through EITI implementation. iii. A description of the mechanisms for stakeholders to provide feedback on EITI implementation, as well as documentation of stakeholder views. iv. Documentation on how the MSG has taken gender considerations and inclusiveness into account. v. A report on actual expenses compared to the WP budget.

Dec-24 | UK EITI Compliance subgroup to look at the changes to the EITI Standard, including any refinements to existing requirements or implications of any new requirements. MSGs are able to agree to plan of action to implement the new EITI Standard that will satisfy the UK MSG, International Secretariat and any future validation. At the UK EITI Compliance subgroup meeting on 12th June 2024 it was agreed that a review of the UK EITI workplan should be included on the agenda of a future MSG meeting. Stakeholders should be given the opportunity to comment on the workplan during a consultation period. The workplan now includes a breakdown of MSG members by gender (as at 1st July 2024: 12 males and 8 females). The spend to date figure for 2024-25 to be included under activity 1.01 of the workplan. | |

**Requirement 1.06** All work planning, monitoring and review activities must be informed by consultations with national stakeholders, and documented in formats that are publicly available.

Dec-24 | UK EITI Compliance subgroup to look at the changes to the EITI Standard, including any refinements to existing requirements or implications of any new requirements. MSGs are able to agree to plan of action to implement the new EITI Standard that will satisfy the UK MSG, International Secretariat and any future validation. At the UK EITI Compliance subgroup meeting on 12th June 2024 it was agreed that stakeholders should be invited to comment on the workplan via a consultation period. Consideration should be given to add subgroup meeting notes onto the UK EITI website. | |

**Requirement 2.01** Implementing countries are required to disclose an overview of national energy transition commitments, policies and plans that are relevant to the extractive industries.

Dec-24 | UK EITI Compliance subgroup to consider this requirement and will recommend proposed action to the MSG. Any recommendations and decisions will be recorded in readiness for the validation. The UK provides information on national energy transition commitments and policies in the Energy Transition section (https://www.ukeiti.org/energy-transition) of the UK EITI website. MSG members are to be included to provide any further relevant links. Information and links on the UK emissions trading scheme added to the Energy Transition section of the UK EITI website. Request that MSGs and stakeholders look at current EITI website section and provide any further links or useful information/data. | |

**Requirement 2.02** In cases where governments can select different methods for awarding a contract or licence (e.g. competitive bidding or direct negotiations), this includes instances where governments are expedited or “fast-tracked” awards or transfer processes.

Dec-24 | UK EITI Compliance subgroup to consider this requirement and will recommend proposed action to the MSG. Any recommendations and decisions will be recorded in readiness for the validation. MSGs are able to agree to plan of action to implement this new requirement or provide a robust reason why it is not possible that will satisfy the International Secretariat and the validation. There are “out of round” contract awards for NSTA, where contracts are awarded outside the usual award processes. The MSGs will need to discuss and decide and then document whether the UK should report these awards under requirement 2.2. Discussions by the MSG on contracts and licences should take place annually and should include any “fast track” or “non-trivial deviations”. Contract and licensing working group to consider and make recommendations to the MSGs to discuss further with the recommendation that discussions on any “fast track” or “non-trivial deviations” awards take place on an annual basis. The next discussion is planned for the Autumn of 2024. | |

**Requirement 2.04** MSGs are required to determine which exploration contracts should be disclosed based on materiality and practical considerations.

Dec-24 | UK EITI Compliance subgroup to consider this requirement and will recommend proposed action to the MSG. Any recommendations and decisions will be recorded in readiness for the validation. MSGs are able to agree to plan of action to implement this new requirement or provide a robust reason why it is not possible that will satisfy the International Secretariat and the validation. It was agreed to revisit the contract and licence matrix and consider adding columns to indicate whether licences are for production or exploration. The contract and licence matrix is now available on the UK EITI website (https://www.ukeiti.org/publication/uk-eiti-contract-and-licence-matrix). MSGs Compliance subgroup and/or contract and licence transparency will need to consider next steps in more detail. | |
Implementing countries are required to disclose publicly revenues, including production volumes and values by commodity. Data must be further disaggregated by project, where available.

In countries that are not covered by the UK EITI, implementing countries must disclose how they monitor and verify the accuracy of production data. At the UK EITI Compliance subgroup meeting on 12th June 2024 it was agreed to check whether this data is already systematically disclosed and if not where it is available. Data by volume and project should be available to publish, but concerns were raised about the commercial confidentiality of disclosing data by value. It was agreed that a discussion paper looking at the availability and practicability of disclosing much of this data should be drafted for the MSG to consider. Compliance and Reconciliation subgroups have identified a number of sources of data and links will be added to the UK EITI website.

Where transfers between national and subnational government entities are related to revenues generated by the extractive industries, the multi-stakeholder group is required to ensure that material transfers are disclosed. At the UK EITI Compliance subgroup meeting on 12th June 2024 it was agreed to check whether this data is already systematically disclosed and if not where it is available. Data by volume and project should be available to publish, but concerns were raised about the commercial confidentiality of disclosing data by value. It was agreed that a discussion paper looking at the availability and practicability of disclosing much of this data should be drafted for the MSG to consider. Compliance and Reconciliation subgroups have identified a number of sources of data and links will be added to the UK EITI website.

Countries are required to disclose how they monitor and verify the accuracy of production, expenditure, and cost audits. At the UK EITI Compliance subgroup meeting on 12th June 2024 it was agreed to check whether this data is already systematically disclosed and if not where it is available. Data by volume and project should be available to publish, but concerns were raised about the commercial confidentiality of disclosing data by value. It was agreed that a discussion paper looking at the availability and practicability of disclosing much of this data should be drafted for the MSG to consider. Compliance and Reconciliation subgroups have identified a number of sources of data and links will be added to the UK EITI website.

Implementing countries are required to disclose employment in the public and private sectors of the extractive industries in absolute terms and as a percentage of the total employment. The information must be disaggregated by gender and occupational level, where available, and further disaggregated by company and project, as well as between local and foreign nationals. At the UK EITI Compliance subgroup meeting on 12th June 2024 it was agreed to check whether this data is already systematically disclosed and if not where it is available. Data by volume and project should be available to publish, but concerns were raised about the commercial confidentiality of disclosing data by value. It was agreed that a discussion paper looking at the availability and practicability of disclosing much of this data should be drafted for the MSG to consider. Compliance and Reconciliation subgroups have identified a number of sources of data and links will be added to the UK EITI website.

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Requirement 2.28 The MSG is required to ensure that government and company disclosures are comprehensive, actively promoted, publicly accessible and contribute to public debate. Key audiences should include government, parliamentarians, civil society, companies and the media.

Dec-24 UK EITI Compliance subgroup to look at the changes to the EITI Standard, including any new requirements or implications of any new requirements.

Dec-24 MSG are able to agree to plan of action to implement this new requirement or provide a robust reason why it is not possible that will satisfy the International Secretariat.

UK EITI Compliance subgroup to discuss charity.

Requirement 2.28 The MSG is required to: i. Ensure that the information is widely accessible and distributed; ii. Ensure that the information is comprehensible, including that it is written in a clear, accessible style and in appropriate languages, and that it considers accessible needs of different genders and subgroups of citizens; iii. Ensure that engagement with stakeholders and outreach events (whether organised by government, civil society or companies) are undertaken to spread awareness of, and facilitate dialogue about, governance of extractive resources, building on EITI disclosures across the country in a socially inclusive manner.

Dec-24 Dec-24 Dec-24

Hold UK MSG approximately every two months, with well-considered agendas and well-considered discussions.

Dec-24 MSG to look at new encouragements from the 2023 Standard and consider if any can be implemented easily or quickly.

A number of the expectations and encouragements from the 2023 Standard are discussed and implemented during 2024.

Initial discussions have taken place to identify any “quick wins”. Discussions will continue throughout 2024.

Dec-24 MSG to discuss and consider the expectations and encouragements of the 2023 Standard. Are there any quick wins?

Dec-24 Continue to address corrective action from 2nd validation and consider if/how take forward encouragements from the second validation. Any quick wins?

FM. Ensure that the corrective action is considered and progress is well documented. MSG to look at the new encouragements and decide whether to address and what actions are required. Consider whether the Compliance subgroup should take forward or new working group.

Dec-24 MSG to review existing Terms of Reference to ensure that diversity issues, including gender, are addressed and that the MSG is more aware of the impact of EITI implementation in the UK. MSG can make informed decisions on the basis of the information provided to increase the impact of EITI in the UK and ensure that EITI implementation is beneficial to the UK.

The UK EITI Contract and Licence Transparency subgroup met on 7th February and agreed to gather a summary opinion from the legal advisers for each regulatory authority about the commercial confidentiality issue of contract disclosure. This has been discussed in general at working group meetings but should come to conclusion in preparing a paper for the MSG to review and consider and see if they agree there are bona fide legal barriers to full contract disclosure. It is hoped that this paper will be ready for the MSG in the Summer. However, even if the MSG agree there are legitimate barriers, they would still need a plan to try to address them in a fully compliant with Requirement 2.4. A further meeting took place on 17th April 2024. It was agreed at the meeting that the UK Secretariat should provide the first draft of the paper on legal barriers for the MSG to consider. This will then be circulated to the subgroup for comment and update. It is hoped that the paper will be ready to table in the late Summer/early Autumn.

Dec-24 Dec-24

Hold UK MSG approximately every two months, with good representation from all constituencies.

Dec-24 MSG meetings approximately every 2 months with well-considered agendas and papers to ensure speedy and effective implementation of EITI.

Dec-24 MSG should take forward or new working group.

The MSG is required to: i. Ensure that the information is widely accessible and distributed. ii. Ensure that the information is comprehensible, including that it is written in a clear, accessible style and in appropriate languages, and that it considers accessible needs of different genders and subgroups of citizens. iii. Ensure that engagement with stakeholders and outreach events (whether organised by government, civil society or companies) are undertaken to spread awareness of, and facilitate dialogue about, governance of extractive resources, building on EITI disclosures across the country in a socially inclusive manner.


Dec-24 Hold UK MSG approximately every two months, with well-considered agendas and well-considered discussions.

Dec-24 MSG to review existing Terms of Reference and consider if they need to be updated or amended.

A review of the UK EITI MSG Terms of Reference is planned for the Autumn 2024.

Dec-24 MSG to discuss charity. As at 1st July 2024 the gender split within the UK EITI MSG was 32 male and 8 female.

Dec-24 Carry out annual due diligence check on Beneficial Ownership data

Dec-24 Carry out annual due diligence check on Beneficial Ownership data

As part of requirement 2.5 of the EITI Standard, the MSG are advised to publish an assessment of the comprehensiveness and reliability of beneficial ownership disclosures to date from all companies holding or applying for extractive licenses.

Greater trust in the reliability of Beneficial Ownership data published with the Payments Data report each year.

Open Ownership were invited to the MSG meeting on 20th March where they provided a presentation on their work on Beneficial Ownership in the UK. The MSG also agreed to lower the BCL threshold from 25% to 10% for the reporting process for 2023 and in future years. A due diligence check is expected to take place in the Autumn 2024.

Dec-24 Carry out annual review of the UK EITI MSG Terms of Reference

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Dec-24 MSG to review existing UK EITI Open Data Policy and consider if it needs to be updated or amended.

Dec-24 MSG to review existing UK EITI Open Data Policy and consider if it needs to be updated or amended.

A review of the UK EITI Open Data Policy reflects the latest position. A review of the UK EITI Open Data Policy is planned for the Autumn 2024.

Dec-24 MSG to review existing UK EITI Open Data Policy and consider if it needs to be updated or amended.

A review of the UK EITI Open Data Policy is planned for the Autumn 2024.
**EXTRACTIVE**

**UK EITI Contract and Licence Transparency subgroup:**

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<th>Date</th>
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<tr>
<td>Dec-24</td>
<td>Ensure that the EITI website continues to present information on the extractive industries in a transparent and accessible way.</td>
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<tr>
<td>Aug-24</td>
<td>Ensure that UK EITI Payments Reports are published in timely fashion and in an accessible format.</td>
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<tr>
<td>Mar-24</td>
<td>Review and agree the scope and methodology for the payments data/reconciliation process, including on gender, contract transparency, environmental reporting and project-level reporting.</td>
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<td>Jul-24</td>
<td>Independent administrator to continue to collect information from government and companies for reconciliation.</td>
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<tr>
<td>Dec-24</td>
<td>MSG continue to work with government bodies and agencies to ensure that all requirements on licence and contract transparency continue to be met.</td>
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<tr>
<td>Dec-24</td>
<td>MSG to consider barriers to implementing requirement 2.4, including legal issues and public demand. It is work required to meet the requirement proportionate to public interest and demand.</td>
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**UK EITI Reconciliation subgroup:**

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<tr>
<td>Dec-24</td>
<td>Review of website content every six months by Sectoral Subgroup to ensure that information, visually appealing content about the UK extractive industries is available online and in a timely manner. Implement changes as necessary.</td>
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<tr>
<td>Aug-24</td>
<td>Payments data covering 2023 and 2024 are published no later than July 2024 and July 2023 respectively and earlier if possible. In the format of the reconciliation data under the Payments Data section of the UK EITI website.</td>
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<td>Mar-24</td>
<td>Meeting of reconciliation subgroup to discuss updates for guidance and templates, following MSG decisions on mainstreaming and scope for 2023 and 2024 dates.</td>
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<td>Jul-24</td>
<td>Complete reconciliation of payments for companies making payments over a materiality threshold of £6,000,000, unless MSG agree alternative approach to reconciliation process. Independent Administrator presents data in an accessible manner in 2023 and 2024 reports and on UK EITI website.</td>
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<tr>
<td>Dec-24</td>
<td>Ensure that the UK EITI report published no later than July 2024. The new provisions agreed by the MSG at their meeting on 20th March 2024 were: The Beneficial Ownership threshold should be reduced from 25% to 10% (encouraged). PEP threshold should be reduced from 5% to zero (required). Companies should be asked to provide links to their ownership structure (encouraged). Companies should be asked to provide links to their financial statements (required). Companies should be asked to provide links to their gender pay gap information (encouraged).</td>
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<tr>
<td>Dec-24</td>
<td>MSG to consider if the UK can meet requirement 2.4 of the EITI Standard on licence and contract transparency to disclose all contracts entered into, signed or amended from 1 January 2021.</td>
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3.3. Improve understanding of the cost and benefits stream of the UK Extractive Industry and EITI civil society data on the governance and ownership of the UK’s UK and international assets.

Dec-24

Communications & Engagement Subgroup meeting took place on 17th April 2024. The subgroup revisited the Comms strategy in light of discussions by the Compliance subgroup around the new provisions of the EITI Standard. The objectives were revisited and discussed and the strategy will be updated based on these discussions.

Dec-24

Reviews of current website every six months, resulting in an accessible and up-to-date UK EITI website with interactive data on the extractive industries and links to other relevant data sources. Website includes up-to-date information about EITI and the work of the MSG with relevant sections covering both industry and civil society.

Dec-24

A presentation on UK EITI, including the new Standard and reconciliation process, took place on 12th April at an online meeting of the Mining Association of the UK.

Dec-24

Submissions to EITI Champion informing them of progress. EITI Champion involvement in outreach activities and launch of report.

Dec-24

Greater awareness of EITI and continued Government support for EITI implementation.

UK Secretariat to provide Lord Callanan with a progress report on work of the UK EITI Compliance subgroup in Summer 2024.

4.2. Participate in EITI calls with other implementing countries to share experiences of EITI implementation.

Dec-24

Share EITI experience and best practice with other countries via webinars and participation in conferences organised by EITI International Secretariat.

Dec-24

Other implementing countries or countries considering implementation learn from UK experience. The UK learns from other implementing countries to ensure more effective implementation in the region. Greater connections between EITI and other implementing countries to ease better knowledge sharing and more effective implementation. UK more aware of latest developments in EITI Standard and examples of best practice.

Meetings with international colleagues have taken place across the year. The meeting in February 2024 look at systematic disclosure and the new tool designed by the EITI International Secretariat was demonstrated. At the meeting on 16th April formal barriers to contracts and Beneficial Ownership were discussed. Each IC provided an update for their country. This was followed by discussions on best practice etc. In May a roundtable discussion with EITI Board members from the civil society constituency in the Europe/Eurasia region took place covering key issues and concerns.

4.2. Participate in regular calls with the EITI International Secretariat to share experiences of UK implementation in order to inform the development of the EITI Standard.

Dec-24

Share UK experience and best practice with International Secretariat, clearly communicating UK priorities for the development of the Standard.

Development of Standard informed by UK implementation experience and expertise.

Meetings with international colleagues have taken place across the year. The meeting in February 2024 looked at systematic disclosure and the new tool designed by the EITI International Secretariat was demonstrated. At the meeting on 16th April formal barriers to contracts and Beneficial Ownership were discussed. Each IC provided an update for their country. This was followed by discussions on best practice etc. In May a roundtable discussion with Board members from the civil society constituency in the Europe/Eurasia region took place covering key issues and concerns.

Cost of Implementation of UK EITI
5.01 | UK Secretariat staffing costs, costs for Independent Administrator, Comms Consultant and other activities.

| Dec-24 | UK Secretariat arrange and facilitate a number of UK EITI Multi-Stakeholder Group (MSG) meetings and subgroup meetings throughout the year. The UK Secretariat facilitates the implementation of UK EITI throughout the year liaising with the UK EITI MSG, EITI International Secretariat, the Independent Administrator, consultant and other stakeholders throughout the year. These activities include staffing costs and a small programme budget (to cover IA costs).

Smooth running of the UK EITI Multi-Stakeholder Group and UK EITI Secretariat function. Publication of the 2023 UK EITI Payments Report, work on addressing the new requirements of the EITI Standard and other activities around UK EITI implementation.

As at 1st July 2024 expenditure on UK EITI secretariat staffing costs, IA costs etc for FY 2024-25 was approximately £80k.

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<th>RAG rating code</th>
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<tr>
<td>Complete</td>
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<tr>
<td>On track for delivery by agreed timeline</td>
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<td>Medium risk not on track for delivery by agreed timeline</td>
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<td>High risk not on track for delivery by agreed timeline</td>
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